

**CHC Professional Development Committee
Meeting Minutes
Friday January 18, 2013
Room LRC-135**



Members Present:

Breanna Andrews, Robert Brown, Robert Crise, Tina Gimple, Rick Hogrefe, Luis Mondragon, Kristen Overturf, Karen Peterson, Jeff Schmidt, Sam Truong

Members Absent:

Karen Childers, Mariana Moreno, Jonathan Townsend, Gary Williams

1. Minutes: January 4, 2013

Minutes from January 4 were approved by consensus.

2. Soup-a-palooza

The vast majority of today's discussion dealt with the planning of the Soup-a-palooza event scheduled for Friday January 25. Karen Peterson created a final list of contributors and the dishes they would bring. Additional food and supplies (bowls, spoons, crackers, water, etc.) would be provided by Breanna Andrews, Bob Crise, and Rick Hogrefe.

3. Funding Request: Robin Bishop

Robin Bishop submitted a funding request for participation in the Pediatric and Neonatal Critical Care Transport course hosted by University of Maryland, Baltimore County (click <http://ehs.umbc.edu/CE/PNCCT/index.html> for more details). It was agreed by the committee to postpone approval of the request until Robin can clarify how she planned on disseminating information campus wide upon return from the conference. Bob Crise agreed to talk with her and report back at the next meeting.

4. Other Issues

- A small discussion took place on the use of the online tool for faculty reporting of flex hours. It was agreed that training should happen in a workshop format during fall in-service day in order to reach all faculty at once. The committee will discuss this further at a later meeting.

Next Meeting: Friday February 15, 2013 12:00pm – 1:00pm